

Shenandoah County COVID-19

Nonprofit Recovery Assistance Grant

Grant Application

The Shenandoah County Board of Supervisors understands the unprecedented hard times nonprofit organizations are facing because of Covid-19. To that end, the Board has set aside \$100,000 for a Nonprofit Recovery Assistance Grant program. Shenandoah County Chamber of Commerce Nonprofit Council will assist the Shenandoah County Government to administer this grant program.

Please note that this grant is a public program and the names of nonprofit recipients awarded funds may become public once funds are disbursed. Grant recipients will receive their check by mail via the Shenandoah County Chamber.

Qualifying Nonprofit Business Eligibility:

- Must have a 501(c)(3) IRS designation or be designated by IRS as a charitable organization
- Must be able to produce recent financial statements such as: Profit & Loss statements, recent balance sheets and/or tax returns (FY '18, FY '19, and/or YTD '20)
- Must have a physical location in Shenandoah County and/or offer substantial services to residents of Shenandoah County
- Must have been negatively impacted by Covid-19. The nonprofit must have suffered business interruption because of Covid-19; have experienced an increase in the number of clients and client service needs; and/or incurred increased costs related to Covid-19 prevention measures.

Eligible Expenses:

- Operational Expenses related to costs of business interruption caused by required closures from March 12, 2020 – December 30, 2020 (to include rent/mortgage and utilities)
- Payroll Expenses for employees whose work duties are substantially dedicated to mitigating or responding to the Covid-19 public health emergency. Note: If you received EIDL or PPP funds, this grant may not be used for the same purpose.
- Updates to space and technology related to operating and/or re-opening safely, including teleworking of employees, or for expenses to facilitate distance learning for students, in connection with school closings.
- Cost of increased services provided to local residents due to Covid-19 for which State, Federal, or private grants have not been awarded to your organization. These costs are beyond your normal annual scope of work, for services such as housing, food delivery, health care, childcare, transportation, utilities, disinfection of public areas, etc.

Grant Process:

Applications will be reviewed and distributed until funds are depleted.

Please email complete applications to *director@shenandoahcountychamber.com*

Completed applications may also be mailed to:

Shenandoah County Chamber of Commerce

PO Box 605, Woodstock, VA 22664

1. Name of Nonprofit Organization: _____

2. Name of Nonprofit Organization as listed on W-9 (if different than above):

3. Physical Address: _____

4. Mailing Address (if different from above): _____

5. Contact Name: _____

Title: _____ Email: _____

Phone: _____

6. EIN Number: _____

7. Amount Requested: _____

8. Have you applied for funding from other sources? Yes _____ No _____

9. Please list the source(s) and amount(s) of grant(s) you have received due to Covid-19?

10. Priority Areas- please indicate the service area that best reflects your funding request.

_____ Food Access

_____ Housing/Utilities

_____ Health Care

_____ Child Care

_____ Transportation

_____ Operating expenses: Other: _____

11. Provide estimates as to the anticipated number of clients that will be helped and services that will be provided as a result of this grant.

12. Please list the specific activities supported through this request.

13. Identify the above-mentioned activities that are specifically related to the Covid-19 crisis, and those that are part of your organization's usual operations (i.e., salaries, rent, utilities, payroll, etc.).

14. Please explain how your organization will verify the needs of those being served with these funds. _____

15. How has your organization been affected by the impact of Covid-19 and why do you need this grant?

16. The CARES ACT funding will need to be spent by December 30, 2020. Will you be able to spend the funds you receive by that date?

_____ Yes _____ No

Please provide a copy of these financial statements:

- a. 2019 Balance sheet and Profit & Loss statement
- b. 2020 Balance sheet and Profit & Loss statement to date
- c. IRS letter of exemption
- d. W-9 completed and signed

_____ By checking this box, I certify that I am not using this grant money for the same expenses and same time period as EIDL, PPP, or other grant awards.

_____ By checking this box, I certify that I will provide receipts and documentation of all funds expended by Dec. 30, 2020.

Certification Statement and Agreement

I certify that the information above is correct to the best of my knowledge.

Notice: The Shenandoah County Government is dedicated to maintaining the confidentiality of all private information including proprietary business data, business plans, and tax ID numbers. As an organization receiving financial support from state and federal agencies, we may be required to document and share your information with public and non-profit agencies as a condition of program funding. Such information will be treated as confidential by all parties and shared only to the extent required for compliance with any program that the Government participates in, FOIA, subpoena, court action or other legal requirements.

Signature of Applicant: _____

Title: _____

Printed Name of Applicant: _____

Name of Nonprofit Organization: _____

Date of Submission: _____

Contact director@shenandoahcountychamber.com or 540-459-2542 with questions.